Cambridge Portfolio Christmas Cards 2009

The Cambridge Portfolio Christmas Card Collection 2009 is now available with photographs by Tim Rawle. Please view our card designs on the website **www.cambridge-portfolio.co.uk** or telephone/email to request actual card samples which we will post to you. The cards can be customised by printing your message, logo, etc., on the inside pages of the card in black only or in colour, as shown below. The prices are per card and include all printing, self-seal envelopes and delivery. All prices exclude VAT.

HOW TO ORDER: You can order on-line via our website **www.cambridge-portfolio.co.uk** or by downloading and completing this order form: referring to the designs on the website and the information here, complete your details and post to the address below with your payment.

ARTWORK: If you wish, you can supply your own artwork to the card dimensions of 204x148mm as a file ready for print either on disc or via email (no imagery closer than 10mm to the card edge). Alternatively, we can create your artwork for you, at no extra charge, if you give us your message on this form or via email. We will supply a pdf proof for your approval. If we already have your artwork from a previous year, and you wish to re-use it un-changed, please state this with your order. If you require any **technical advice** please call **01954 251189** or email: **cards@cambridge-portfolio.co.uk**

PRODUCTION SCHEDULE: Please allow up to two weeks for delivery.

PRICING TABLE (prices are per card):

QUANTITY	BLACK ONLY	COLOUR
100	£1.68	£2.10
101 ~ 149	£1.65	£2.00
150 ~ 199	£1.47	£1.60
200 ~ 249	£1.36	£1.52
250 ~ 499	£1.25	£1.32
500 ~ 999	£1.12	£1.22
1000 ~ 1500	£0.98	£1.09
1500+	*please email details for a quotation*	

(Note: 'Colour' means any colour(s) including black or colour text)

EXAMPLE LAYOUTS (right): Card inside pages can be printed in black or colour. Please provide Pantone colour refs with your order.

PLEASE SEND ORDERS TO:

The Cambridge Portfolio, 1 Bennell Court, West Street, Comberton, Cambridge CB23 7EN

Tel: 07802 500 092 ***or*** 01954 251189 (technical) **Email:** cards@cambridge-portfolio.co.uk

Order Form

YOUR DETAILS:

Name: Date:

Company Name:

Address:

Telephone: Email:

ORDER DETAILS:

Card Ref. No.	Quantity	Notes/Details Pantone colour refs. etc.	Price per card	Total excl. VAT	VAT at 15%	Total incl. VAT

YOUR MESSAGE IN THE CARD (Please write clearly or supply on a separate sheet):

PAYMENT TERMS: Payment with order please. Cheques payable to **The Cambridge Portfolio**

Total due = £ (invoices issued upon receipt of payment)

If you wish to pay by card please complete the details below:

Cardholder Name: Expiry Date:

Account number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ Security Code: ☐☐☐